

NORRISTOWN MUNICIPAL WASTE AUTHORITY
MINUTES OF THE MEETING
JANUARY 8, 2020

CALL TO ORDER:

The January meeting of the Board of the Norristown Municipal Waste Authority (“NMWA”) was called to order by Chairman Gregory Nester at 6:15 PM in the Norristown Municipal Waste Authority Office.

ROLL CALL:

Board members present:

Gregory Nester
Jack Ochnich
Fernando Feliciano
Cathy Lawrence
Cyril Burke

Also in attendance:

Ed Rudolph, Rudolph Clarke, LLC
Robert Praga, Remington & Vernick (RVB)
John Larson, NMWA
Barry Thompson, Keystone Alliance Consulting

ELECTION OF OFFICERS:

On a motion by Mr. Burke, seconded by Ms. Lawrence, the NMWA Board unanimously approved the following motion:

“Moved that effective this date the Board of the Norristown Municipal Waste Authority (“Authority”) does hereby elect the following members to the office indicated in accordance with the Municipality Authorities Act, the By-Laws of the Authority and all applicable laws of the Commonwealth of Pennsylvania.

<u>MEMBER</u>	<u>TITLE</u>
Gregory Nester	Chairperson
Cyril Burke, Jr.	Vice-Chairperson
Fernando Feliciano, Jr.	Treasurer
Jack Ochnich	Secretary
Cathy Lawrence	Assistant Treasurer/Secretary

It is further moved that the term of each member to the respective office hereinabove designated shall terminate upon the commencement of the first meeting of the Authority Board in the year 2021.”

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

On a motion by Mr. Burke, seconded by Mr. Ochnich, the NMWA Board approved the Minutes of the December 11, 2019 Authority Meeting. Ms. Lawrence and Mr. Feliciano abstained because they did not attend the meeting.

STAFF REPORTS:

Mr. Praga reported that construction on the Markley Street Section 510 project is scheduled to start in January with sewer reconstruction beginning in May or June.

Mr. Praga noted that a pre-application meeting is set for January 15, 2020 for the proposed 187-unit apartment development next to the wastewater treatment plant.

Mr. Thompson, reporting on behalf of HRG, noted that Job Conference No. 2 was held for Contract Nos. MG-1 & MG-2 for the construction of the Maintenance Garage and that HRG approved Payment No. 1 for Contract MG-2 in the total amount of \$10,710.00.

Mr. Larson stated that the collection system personnel cleaned 41,435 feet of pipe, responded to 134 PA 1 calls and 9 sewer blockage calls, three of which were actual NMWA blockages, installed 4 manhole inserts, and posted 99 water shutoff notices while the wastewater treatment plant treated an average daily flow of 5,030,000 gallons with a total rainfall of 5.31 inches and no permit violations.

Mr. Thompson indicated that the accounts receivable ended the year at \$556,715 and the financial operations showed a surplus for the year of \$968,221. He noted that the operating disbursements for the month of January totaled \$193,843.44, which was slightly over budget for the first month of the year primarily because of the upfront payment of the liability insurance premium while the capital expenditures amounted to \$89,827.74 and covered payments to HRG for engineering and Seiler Drury for architectural work, both associated with the sewer plant upgrade, and the electrical contractor in connection with construction of the Maintenance Garage. Finally, Mr. Thompson recommended that \$900,000 be transferred from the Operating Reserve Fund to the Capital Fund to help pay for some of the proposed capital improvements to the wastewater treatment plant.

OLD BUSINESS:

None.

NEW BUSINESS:

On a motion by Mr. Feliciano, seconded by Mr. Burke, the NMWA unanimously approved the appointment of the engineering firm of Remington, Vernick and Beach as Consulting Engineer.

On a motion by Ms. Lawrence, seconded by Mr. Burke, the NMWA unanimously approved the appointment of the law firm of Rudolph Clarke, LLC as Solicitor.

On a motion by Ms. Lawrence, seconded by Mr. Feliciano, the NMWA unanimously approved the appointment of the consulting firm of Keystone Alliance Consulting as Management Consultant.

MONTHLY DISBURSEMENTS TO VENDORS AND FOR PROFESSIONAL SERVICES:

Total Operation Disbursements for January	\$193,843.44
Capital Expenditures	\$89,827.74
Developer Escrow	\$270.00
TOTALS FOR JANUARY	\$283,941.18

On a motion by Mr. Feliciano, seconded by Mr. Ochnich, the NMWA unanimously approved the monthly disbursements for January 2020 in the total amount of \$283,941.18.

OTHER COMMENTS:

The next NMWA Board meeting is scheduled for February 12, 2020.

ADJOURNMENT:

On a motion by Ms. Lawrence, seconded by Mr. Ochnich, the NMWA Board Meeting was adjourned.

SUBMITTED BY: BARRY THOMPSON