

NORRISTOWN MUNICIPAL WASTE AUTHORITY
MINUTES OF THE MEETING
JANUARY 14, 2015

CALL TO ORDER:

The January Regular Meeting of the Board of the Norristown Municipal Waste Authority (“NMWA”) was called to order by Gregory Nester, Chairperson, at 6:45 PM in the NMWA Office.

ROLL CALL:

Board members present:

Gregory Nester
Cathy Lawrence – via conference call
Jack Ochnich
Cyril Burke

Also in attendance:

Edward Rudolph, Rudolph, Clarke & Kirk, Solicitor
Dean Miller, Miller Environmental
Fred Gerloff, Remington & Vernick Engineers
Barry Thompson, Keystone Alliance Consulting

PUBLIC COMMENT:

None.

NEW BUSINESS:

ELECTION OF OFFICERS:

On a motion by Mr. Burke, seconded by Ms. Lawrence, the NMWA Board approved the following:

“Moved that effective this date the Board of the Norristown Municipal Waste Authority (the “Authority”) does hereby elect the following members to the offices indicated in accordance with the Municipality Authorities Act, the by-laws of the Authority and all applicable laws of the Commonwealth of Pennsylvania.

<u>Member</u>	<u>Title</u>
Gregory Nester	Chairperson
Cyril Burke, Jr.	Vice-Chairperson
Fernando Feliciano, Jr.	Treasurer
Jack Ochnich	Secretary
Cathy Lawrence	Assistant Treasurer/Secretary

It is further moved that the term of each member to the respective office hereinabove designated shall terminate upon the commencement of the first meeting of the Authority Board in the year 2015.”

Mr. Thompson read the following email message from Mr. Feliciano, who was unable to attend the meeting: “I am fine with leaving the officers as is for this year. We have worked well together and [I] hope to have another good year.”

REAPPOINTMENT OF PROFESSIONALS

On a motion by Ms. Lawrence, seconded by Mr. Burke, the NMWA Board approved the appointment of the engineering firm of Remington, Vernick and Beach as the Consulting Engineer.

On a motion by Mr. Ochnich, seconded by Ms. Lawrence, the NMWA Board approved the appointment of the law firm of Rudolph Clarke, LLC as the Solicitor.

On a motion by Mr. Ochnich, seconded by Mr. Burke, the NMWA Board approved the appointment of the firm of Miller Environmental, Inc. as the Contract Manager.

On a motion by Mr. Ochnich, seconded by Mr. Burke, the NMWA Board approved the appointment of the firm of Keystone Alliance Consulting as the Executive Director.

APPROVAL OF MINUTES:

On a motion by Mr. Ochnich, seconded by Mr. Burke, the NMWA Board approved the Minutes of the December 10, 2014 meeting.

MONTHLY DISBURSEMENTS TO VENDORS AND FOR PROFESSIONAL SERVICES:

Total Operation Disbursements for January	\$189,226.67
Capital Expenditures	\$147,879.92
Developer Escrow Account	\$297.75
TOTALS FOR JANUARY	\$337,404.34

Mr. Thompson mentioned that the capital expenditures for the month totaled \$147,879.92 and covered payments for engineering services to BCM for various activities, RVB for the Markley Street Project, Section 520, and SSM for the Consent Order and Pipe Rehabilitation Project as well the second payment to the contractor responsible for the sewer repair work.

On a motion by Mr. Burke, seconded by Mr. Ochnich, the NMWA Board unanimously approved the monthly disbursements for January in the total amount of \$337,404.34.

Ms. Lawrence signed out of the conference call at 6:50 pm.

STAFF REPORTS:

Mr. Gerloff reported that the notice to proceed for the Chlorine Chemical Supply Contract will be mailed as soon as the signed contracts have been received from the vendor.

Mr. Gerloff noted that a sewer connection issue involving a property owner's lateral at 325 W. Roberts Street (at Markley Street) was resolved. He added that all of the sewer work on Markley Street, Section 520, is complete and only some administrative work remains to close out the project.

Mr. Gerloff stated that he has been in contact with the engineer for the 900 Sandy Street development relative to updating the draft developer agreement to establish the proper escrow for the connection of the sewer line serving the development to the Authority sewer main and to address a change in the number of proposed units.

Mr. Gerloff indicated that the preliminary design of the Markley Street sewer replacement project, Section 510, is finalized with the exception of the Elm Street bridge sewer. He noted that a third party engineer has been hired to investigate other options for diverting sewer flows across the bridge instead of the existing sewer line.

Mr. Miller reported that for the month of December the collection system personnel cleaned 32,870 feet of pipe, responded to 103 PA 1 calls and 11 sewer blockage calls while the wastewater treatment plant had no permit violations and treated an average daily flow of 5,800,000 gallons with a total rainfall of 3.50 inches.

Mr. Miller, reporting on behalf of BCM, stated that the flow meters for the post aeration tanks were sent back to the factory to be rescaled and should be re-installed before the end of January.

Mr. Thompson, reporting on behalf of SSM, noted that Contract No. 1 is almost complete except for a few remaining issues involving other utilities while Contract No. 2 should be starting within a week.

Mr. Thompson indicated that the balance in the Operating Fund increased for December due to the West Norriton quarterly reimbursement payment and that the delinquencies associated with the rental properties decreased while those for the residential properties increased. Finally, Mr. Thompson stated that the operating expenditures are within the budget recognizing that this is the first month of the budget year.

OTHER COMMENTS:

The next NMWA Board Meeting is scheduled for February 11, 2015.

ADJOURNMENT:

On a motion by Mr. Ochnich, seconded by Mr. Burke, and unanimously approved by the Board, the meeting was adjourned.

PREPARED BY: ROSEANN M. SANTANGELO

EDITED BY: BARRY THOMPSON