

NORRISTOWN MUNICIPAL WASTE AUTHORITY
MINUTES OF THE MEETING
AUGUST 10, 2016

CALL TO ORDER:

The August meeting of the Board of the Norristown Municipal Waste Authority (“NMWA”) was called to order by Chairman, Gregory Nester, at 6:45 PM in the Norristown Municipal Waste Authority Office.

ROLL CALL:

Gregory Nester
Cathy Lawrence (via conference call)
Fernando Feliciano

Also in attendance:

Ed Rudolph, Rudolph Clarke, LLC
Fred Gerloff, Remington & Vernick (RVB)
Barry Thompson, Keystone Alliance Consulting

PUBLIC COMMENTS:

None.

APPROVAL OF MINUTES:

Approval of the Minutes of the May 11, 2016 Authority Meeting was tabled until the September meeting.

Approval of the Minutes of the July 13, 2016 Authority Meeting was tabled until the September meeting.

STAFF REPORTS:

Mr. Gerloff reported that there will be a pre-construction meeting with the contractor for the Chain Street Sewer Extension and that there is a proposed development on Johnson Highway that may connect to the Authority system via Chain Street thereby requiring additional laterals to be installed by the contractor. Mr. Thompson added that a Grinder Pump Management Plan would need to be developed in connection with the proposed development on Johnson Highway.

Mr. Thompson, reporting on behalf of the Contract Manager, referred to the monthly maintenance report and stated that for the month of July, the collection system personnel cleaned 35,856 feet of pipe, responded to 100 PA 1 calls and 7 sewer blockage calls, none of which was the responsibility of the NMWA, and posted 60 water shutoff notices while the wastewater treatment plant had no permit violations and treated an average daily flow of 3,630,000 gallons with a total rainfall of 5.11 inches.

Mr. Thompson, reporting on behalf of BCM, noted that the contractor for the cleaning of Digester No. 1 was asked to submit the final payment request and closeout documents and that BCM was recommending a payment to the contractor in the amount of \$112,304.17. He commented that the PaDEP has not yet responded to the comments submitted by the NMWA regarding the draft NPDES Permit Renewal.

Mr. Thompson, reporting on behalf of SSM, indicated that the Warren Street Pipe Replacement Project was completed and that SSM was recommending a payment in the amount of \$93,662.00 to the contractor.

Mr. Thompson stated that the PaDEP conducted an inspection of the wastewater treatment plant in June and issued a draft Notice of Violation to which the engineer and staff are preparing a response.

Mr. Thompson noted that he and Mr. Miller met with the PaDEP regarding an extension to the Consent Order and Agreement beyond 2019 and that PaDEP requested a document be prepared describing the success and failures of the work to date and a listing of proposed capital improvements that might be undertaken in support of the extension request.

Mr. Thompson reported that the accounts receivable balance increased from last month and that residential shut-offs were still ongoing. He noted that there was a cash deficit for the month of July resulting in a year-to-date deficit of \$277,691.00. Finally, he added that the operating disbursements for the month of August totaled \$239,122.76 while the capital expenditures amounted to \$221,753.77 and covered payments to BCM, RVB, and SSM for engineering services, to the contractor for the cleaning of the digester and to the contractor for replacement of the sewer on Warren Street.

OLD BUSINESS:

None.

NEW BUSINESS:

The agenda item regarding the Sewer Lateral Inspection Program was withdrawn for discussion and tabled until a later meeting.

MONTHLY DISBURSEMENTS TO VENDORS AND FOR PROFESSIONAL SERVICES:

Total Operation Disbursements for August	\$239,122.76
Capital Expenditures	\$221,753.77
Developer Escrow	\$360.00
TOTALS FOR AUGUST	\$461,236.53

On a motion by Ms. Lawrence, seconded by Mr. Fernando, the NMWA unanimously approved the monthly disbursements for August 2016 in the total amount of \$461,236.53.

OTHER COMMENTS:

The next NMWA Board Meeting is scheduled for September 14, 2016 in the NMWA office.

ADJOURNMENT:

On a motion by Mr. Nester, seconded by Mr. Feliciano and unanimously approved by the Board, the NMWA Meeting was adjourned.

SUBMITTED BY: ROSEANN SANTANGELO
EDITED BY: BARRY THOMPSON