

NORRISTOWN MUNICIPAL WASTE AUTHORITY
MINUTES OF THE MEETING
JANUARY 13, 2016

CALL TO ORDER:

The January Meeting of the Board of the Norristown Municipal Waste Authority (“NMWA”) was called to order by Gregory Nester, Chairperson, at 6:45 PM in the NMWA Office.

ROLL CALL:

Board members present:

Gregory Nester
Jack Ochnich
Cathy Lawrence
Fernando Feliciano
Cyril Burke

Also in attendance:

Ed Rudolph, Rudolph Clarke, LLC
Dean Miller, Miller Environmental
Fred Gerloff, Remington & Vernick (RVB)
Barry Thompson, Keystone Alliance Consulting

PUBLIC COMMENT:

None.

ELECTION OF OFFICERS:

On a motion by Ms. Lawrence, seconded by Mr. Ochnich, the NMWA Board approved the following:

“Moved that effective this date the Board of the Norristown Municipal Waste Authority (“Authority”) does hereby elect the following members to the offices indicated in accordance with the Municipality Authorities Act, the by-laws of the Authority and all applicable laws of the Commonwealth of Pennsylvania.

Member	Title
Gregory Nester	Chairperson
Cyril Burke, Jr.	Vice-Chairperson
Fernando Feliciano, Jr.	Treasurer
Jack Ochnich	Secretary
Cathy Lawrence	Assistant Treasurer/Secretary

It is further moved that the term of each member to the respective office hereinabove designated shall terminate upon the commencement of the first meeting of the Authority Board in the year 2017.”

APPROVAL OF MINUTES:

On a motion by Mr. Burke, seconded by Mr. Ochnich, the NMWA approved the Minutes of the December 9, 2015 Authority Meeting.

STAFF REPORTS:

Mr. Gerloff reported that the shop drawings received from the contractor for the 900 Sandy Street Development project have been reviewed and comments have been provide to the contractor. He added that the sewer tie-in connection will be inspected by RVB when it is ready.

Mr. Gerloff stated that there is no change or update for the Kennedy Kenrick Senior Living project.

Mr. Gerloff noted that a project coordination meeting regarding the Markley Street Section 510 project is scheduled for January 22, 2016 at PennDOT.

Mr. Gerloff indicated that preliminary/final plans were received from the PennDOT engineer regarding the Stony Creek culvert design for the Lafayette Street Corridor project.

Mr. Miller stated that for the month of December, the collection system personnel cleaned 42,160 feet of pipe and responded to 127 PA 1 calls and 3 sewer blockage calls while the wastewater treatment plant had no permit violations and treated an average daily flow of 4,250,000 gallons with a total rainfall of 5.12 inches.

Mr. Miller, reporting on behalf of BCM, noted that there are continued communications with plant staff and the engineer to discuss options for the HVAC improvements in the operations room at the wastewater treatment plant as well as the rehabilitation of the digester. He added that the PaDEP has started review of the NPDES permit.

Mr. Rudolph explained that the digester cleaning portion of the proposed rehabilitation of the digester is considered maintenance and therefore prevailing wages rates would not apply to this particular contract.

Mr. Thompson, reporting on behalf of SSM, indicated that Contracts No. 1 and No. 2 for the sewer improvements in Quads 2-4 are finalized and that preliminary work for the Warren Street sewer project has started.

Mr. Thompson reported that the accounts receivable in December increased slightly over the previous month in part because collections were down. He reviewed the cash statement of revenues and expenses for December and commented that there was a deficit for the month and a small surplus for the year. Finally, he stated that another group of shut-off notices will be sent out.

Mr. Thompson noted that the operating disbursements for the month totaled \$196,015.15 and the capital expenditures amounted to \$21,119.83 and covered payments for engineering to BCM for the digester rehabilitation, RVB for the design of the Markley Street Section 510 project, and SSM for the Consent Order Agreement.

Mr. Thompson reminded the NMWA Board that he distributed a power point presentation previously describing a new system that would be a part of the website and would allow customers to view past sewer bills, receive a paperless bill, and sign up for automatic payment of the sewer bill at a minimal cost to the NMWA. He indicated that with the concurrence of the NMWA Board, the documents would be signed to start the implementation process.

OLD BUSINESS:

None.

NEW BUSINESS:

On a motion by Mr. Feliciano, seconded by Ms. Lawrence, the NMWA unanimously approved the appointment of the engineering firm of Remington, Vernick and Beach as the Consulting Engineer.

On a motion by Mr. Ochnich, seconded by Mr. Burke, the NMWA unanimously approved the appointment of the law firm of Rudolph Clarke, LLC as the Solicitor.

On a motion by Ms. Lawrence, seconded by Mr. Feliciano, the NMWA unanimously approved the appointment of the firm of Miller Environmental, Inc. as the Contract Manager.

On a motion by Ms. Lawrence, seconded by Mr. Ochnich, the NMWA unanimously approved the firm of Keystone Alliance Consulting as the Executive Director.

MONTHLY DISBURSEMENTS TO VENDORS AND FOR PROFESSIONAL SERVICES:

Total Operation Disbursements for January	\$196,015.15
Capital Expenditures	\$21,119.83
Developer Escrow Payments	\$142.50
TOTALS FOR JANUARY	\$217,277.48

On a motion by Ms. Lawrence, seconded by Mr. Burke, the NMWA Board unanimously approved the monthly disbursements for January 2016 in the total amount of \$217,277.48.

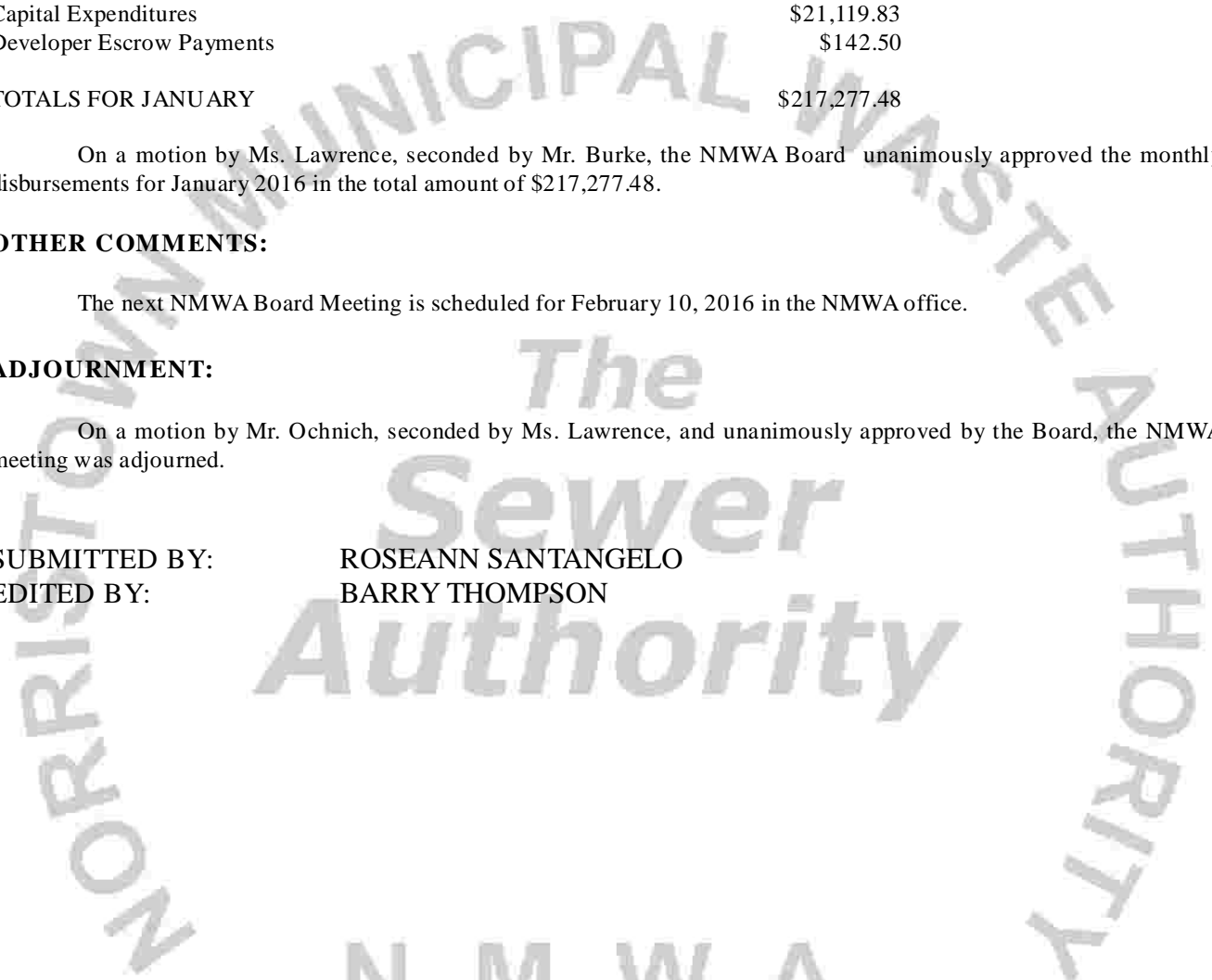
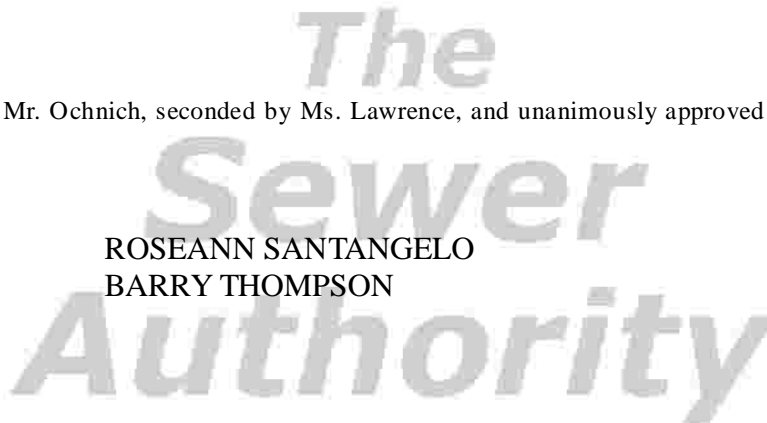
OTHER COMMENTS:

The next NMWA Board Meeting is scheduled for February 10, 2016 in the NMWA office.

ADJOURNMENT:

On a motion by Mr. Ochnich, seconded by Ms. Lawrence, and unanimously approved by the Board, the NMWA meeting was adjourned.

SUBMITTED BY: ROSEANN SANTANGELO
EDITED BY: BARRY THOMPSON



N. M. W. A.

