

NORRISTOWN MUNICIPAL WASTE AUTHORITY
MEETING MINUTES
JUNE 8, 2016

CALL TO ORDER:

The June meeting of the Board of the Norristown Municipal Waste Authority (“NMWA”) was called to order by Gregory Nester, Chairperson, at 6:45 PM in the Norristown Municipal Waste Authority Office.

ROLL CALL:

Gregory Nester
Jack Ochnich
Cathy Lawrence
Cyril Burke

Also present were:

Ed Rudolph, Rudolph Clarke, LLC
Dean Miller, Miller Environmental
Fred Gerloff, PE, Remington & Vernick (RVB)
Barry Thompson, Keystone Alliance Consulting

APPROVAL OF THE MINUTES:

The approval of the minutes was tabled until the next meeting because Cathy Lawrence and Cyril Burke were not at the May Meeting and therefore must abstain and Fernando Feliciano is not present at the June meeting.

STAFF REPORTS:

Mr. Gerloff reported that the Professional Services Agreement for the Norristown Centre project was signed by the developer and submitted to the Authority for approval by the NMWA Board.

Mr. Gerloff noted that RVB will have final design plans and specifications by the end of June for the Lafayette Street Corridor project.

Mr. Gerloff stated there was a meeting with the Municipality and its Engineer to discuss road restoration for the Chain Street Sewer Extension. At the request of the Municipality, the project will include the installation of seven laterals from the sewer main to the curbside of each property on the street so that a full overlay of the road surface can be done.

PUBLIC COMMENT:

Sarah Peck, a developer, was present at the meeting and asked the NMWA Board to reconsider its current method for calculating tapping fees for single family residential units.

STAFF REPORTS (CONTINUED):

Mr. Miller reported that the NPDES Permit Renewal for the wastewater treatment plant was received and reviewed at a meeting with Staff and the Consulting Engineer in order to develop comments for submittal to PaDEP.

Mr. Miller referred to the monthly maintenance report and indicated that for the month of May, the collection system personnel cleaned 42,491 feet of pipe, responded to 87 PA 1 calls and 3 sewer blockage calls, and posted 45 water shut-off notices while the wastewater treatment plant had no permit violations and treated an average daily flow of 4,530,000 gallons with a total rainfall of 5.47 inches.

Mr. Thompson, reporting on behalf of SSM, noted that there was a bid opening on May 18, 2016 for the Warren Street Pipe Replacement Project, the bids were tabulated and reviewed, and SSM is recommending award of the contract to Eagle Contracting & Landscaping, Inc. of Chester Springs, PA in the amount of \$93,662.00.

Mr. Rudolph stated that changes to the rules, forms and escrow agreement associated with the sewer lateral inspection program were being developed in conjunction with Mr. Thompson.

Mr. Thompson reported that the operating disbursements for the month of June totaled \$230,539.27 while the capital expenditures amounted to \$11,644.97 and covered payments to BCM for the digester rehabilitation and SSM for the Consent Order and Warren Street sewer design. He added that residential shut-offs were proceeding and that the cash deficit for the year to date was \$61,270.

OLD BUSINESS:

None.

NEW BUSINESS:

Mr. Thompson reminded the NMWA Board that prior to the meeting he distributed a letter from SSM tabulating the bids received for the Warren Street Sewer Replacement Project and recommending award of the contract to the low bidder.

On a motion by Mr. Burke, seconded by Mr. Ochnich, the Authority unanimously approved the award of the Warren Street Sewer Replacement Contract to Eagle Contracting & Landscaping, Inc. in the amount of \$93,662.00.

Mr. Thompson commented that the signed Professional Services Agreement for the Norristown Centre project was sent to the NMWA Board for its review in advance of the meeting and is recommended for approval.

On a motion by Mr. Ochnich, seconded by Ms. Lawrence, the Authority unanimously approved the Professional Services Agreement between the Norristown Municipal Waste Authority and Norristown Centre B. LP and Norristown Centre A. LP in connection with the proposed Royal Farms gas station and food service building at Norristown Centre.

MONTHLY DISBURSEMENTS TO VENDORS AND FOR PROFESSIONAL SERVICES

Total Operation Disbursements for June	\$230,539.27
Capital Expenditures	\$11,644.97
Developer Escrow	\$195.00
TOTALS FOR JUNE	\$242,379.24

On a motion by Mr. Ochnich, seconded by Ms. Lawrence, the NMWA unanimously approved the monthly disbursements for June in the amount of \$242,379.24.

OTHER COMMENTS:

The next NMWA Board Meeting is scheduled for July 13, 2016 in the NMWA office.

EXECUTIVE SESSION:

The NMWA Board started an Executive Session at 7:35 pm to discuss a personnel matter and ended at 8:05 pm.

ADJOURNMENT:

On a motion by Mr. Burke, seconded by Mr. Ochnich, and unanimously approved by the Board, the NMWA meeting was adjourned.

PREPARED BY: Roseann Santangelo
EDITED BY: Barry Thompson

N. M. W. A.