

**NORRISTOWN MUNICIPAL WASTE AUTHORITY**  
**MINUTES OF THE MEETING**  
**SEPTEMBER 14, 2016**

**CALL TO ORDER:**

The September meeting of the Board of the Norristown Municipal Waste Authority (“NMWA”) was called to order by Chairman, Gregory Nester, at 6:45 PM in the Norristown Municipal Waste Authority Office.

**ROLL CALL:**

Board members present:

Gregory Nester  
Cathy Lawrence  
Cyril Burke  
Fernando Feliciano

Also in attendance:

Ed Rudolph, Rudolph Clarke, LLC  
Robert Praga, Remington & Vernick (RVB)  
Barry Thompson, Keystone Alliance Consulting

**PUBLIC COMMENTS:**

None.

**APPROVAL OF MINUTES:**

Approval of the Minutes of the May 11, 2016 Authority Meeting was tabled until the October meeting.

On a motion by Mr. Feliciano, seconded by Mr. Feliciano, the NMWA Board unanimously approved the Minutes of the July 13, 2016 Authority Meeting.

Approval of the Minutes of the August 10, 2016 Authority Meeting was tabled until the October meeting.

**STAFF REPORTS:**

Mr. Praga reported that the new development in Norristown Centre (Royal Farms) is considered to be 3 EDUs but the stores being demolished near the site have been allocated 54 EDUs so no tapping fee will be charged.

Mr. Praga stated that RVB has submitted the final plans and specifications to PennDOT for the Markley Street Section 510 Project and the only sewer item remaining before bidding is the bridge permit from PaDEP.

Mr. Praga noted that the documents necessary for the stream crossing permit for the Lafayette Street Corridor Project have been submitted to PaDEP.

Mr. Praga indicated that the contractor for the Chain Street Sewer Extension Project has applied for the required Municipal permits and will start construction after receiving the permits..

Mr. Thompson, reporting on behalf of the Contract Manager, referred to the monthly maintenance report and stated that for the month of August, the collection system personnel cleaned 43,461 feet of pipe, responded to 131 PA 1 calls and 7 sewer blockage calls, none of which was the responsibility of the NMWA, posted 49 water shutoff notices and installed 140 manhole rain guards while the wastewater treatment plant had no permit violations and treated an average daily flow of 3,480,000 with a total rainfall of 1.48 inches.

Mr. Thompson, reporting on behalf of BCM, noted that the plans for the installation of the Digester Mixing System were near completion and that it is anticipated the contract will be advertised by mid-October.

Mr. Thompson explained that a meeting was held with representatives of PaDEP at the wastewater treatment plant to discuss the Authority's comments on the draft permit. In addition, an operation specialist for PaDEP visited the wastewater treatment plant to inspect the facility after the Authority submitted its response to the draft Notice of Violation.

Mr. Thompson, reporting on behalf of SSM, indicated that a few items remain on the punchlist to be completed by the contractor for the Warren Street Pipe Replacement Project before the final payment and closeout documents can be presented to the Authority.

Mr. Thompson stated that a written request has been made to PaDEP to extend the duration of the Consent Order and Agreement until 2024 and that it is under review by PaDEP.

Mr. Rudolph reported the Municipal Council had passed a Resolution requesting the Authority to reduce its tapping fee for residential developments that meet certain criteria for government involvement and assistance. He added that the Municipal Council action provided a path for the Authority to consider the request for a reduction in the tapping fee arrangement and that he prepared Resolution 2016-02-01 to address the situation.

Mr. Thompson noted that the accounts receivable decreased significantly from last month and dropped below \$900,000 and that residential shutoffs were still occurring. He indicated that there was a cash surplus for the month due to higher collections and the receipt of the quarterly reimbursement payment by West Norriton but that a deficit still remained for the year-to-date. Finally, he commented that the operating disbursements for the month of September totaled \$199,960.71 while the capital expenditures amounted to \$31,650.25 and covered engineering payments to BCM and SSM and a final payment to the contractor for the digester cleaning project.

#### **NEW BUSINESS:**

On a motion by Mr. Burke, seconded by Mr. Feliciano, the NMWA Board unanimously approved Resolution 2016-09-01.

Mr. Thompson stated that he had just received a signed Professional Services Agreement from the developer for the proposed project at 414 Johnson Highway and that the Agreement was the standard document prepared by the Solicitor for all developments.

On a motion by Mr. Feliciano, seconded by Ms. Lawrence, the NMWA Board unanimously approved the Professional Services Agreement, dated September 12, 2016, between the Norristown Municipal Waste Authority and Ryan Andrews Home LLC in connection with the proposed development at 414 Johnson Highway.

#### **OLD BUSINESS:**

None

**MONTHLY DISBURSEMENTS TO VENDORS AND FOR PROFESSIONAL SERVICES:**

|   |                     |
|---|---------------------|
| Total Operation Disbursements for September | \$199,960.71        |
| Capital Expenditures                        | \$31,650.25         |
| Developer Escrow                            | \$195.00            |
| <b>TOTALS FOR SEPTEMBER</b>                 | <b>\$231,805.96</b> |

On a motion by Ms. Lawrence, seconded by Mr. Fernando, the NMWA Board unanimously approved the monthly disbursements for September 2016 in the total amount of \$231,805.96.

**OTHER COMMENTS:**

The next NMWA Board Meeting is scheduled for October 12, 2016 in the NMWA office.

**ADJOURNMENT:**

On a motion by Mr. Burke, seconded by Mr. Feliciano, and unanimously approved by the Board, the NMWA Meeting was adjourned.

SUBMITTED BY: ROSEANN SANTANGELO  
EDITED BY: BARRY THOMPSON

